



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

DMS Reference No. 2024-CRD-0143534-E

DEC 02 2024

EXECUTIVE DIRECTOR GENMARIES S. ENTREDICHO-CAONG

Procurement Services – DBM (PS-DBM)

RR. Road, Cristobal St.

Paco, Manila

Dear **Executive Director Entredicho-Caong**:

Assalamua'alaykum Warahmatullahi Wabarakatuh!

Please be informed that the proposed FY 2025 operating budget of the PS-DBM amounting to **P1,323,325,071.00** has been approved by this Department, with details as follows:

Particulars	In Thousand Pesos		
	Proposal	Recommendation	Variance
Sources of Funds			
Income	₱ 1,456,997,330	₱ 1,456,997,330	-
Total	₱ 1,456,997,330	₱ 1,456,997,330	-
Uses of Funds			
Personnel Services (PS)	₱ 697,238,175	₱ 697,238,175	-
Maintenance and Other Operating Expenses (MOOE)	416,387,180	416,387,180	-
Capital Outlay (CO)	209,699,716	209,699,716	-
Total	₱ 1,323,325,071	₱ 1,323,325,071	-

The following conditions shall be observed and complied with relevant to this approval:

1. Section 9 of the General Provisions of the FY 2024 General Appropriations Act, Republic Act No. 11975 provides that receipts derived from other business-type activities of agencies, including the sale of products, which are authorized by law or by the Permanent Committee to be utilized for the operational expenses of the said business-type activity, subject to any conditions prescribed under the special provision of the agency concerned and the rules and regulations as may be prescribed by the Permanent Committee, may be constituted into a revolving fund and made available for the purpose stated.

2. Revolving funds shall be recorded separately and deposited in an authorized government depository bank and considered self-perpetuating and self-liquidating. All eligible obligations or expenditures incurred for the operations of the foregoing activities shall be charged against the revolving fund. In no case shall said fund be used for the payment of discretionary and representation expenses.
3. The PS-DBM shall submit its quarterly reports on income and expenditure to the DBM, copy furnished to the House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, Commission on Audit, and other offices where the submission of reports is required under existing laws, rules and regulations.
4. Equipment outlays included in the Annual Procurement Program that require specific clearance/approval from the agencies concerned, such clearance/approval shall be secured before acquisition thereof, i.e., Department of Information and Communications Technology for procurement of information and communication technology equipment covered by the Information System Strategic Plan, and Office of the President/DBM/Supervising Department for the purchase of motor vehicles (MVs), in accordance with Administrative Order (AO) No. 14¹ dated December 10, 2018, and OP Memorandum Circular No. 9² dated December 14, 2010. Further, the classification/s and specifications of subject MVs shall be consistent with the provisions of BC Nos. 2022-1³ dated February 11, 2022, and 2022-1A⁴ dated March 1, 2023.
5. Notwithstanding the repeal of Administrative Order (AO) No. 103⁵, existing laws, rules and regulations mandating the judicious and prudent use of government funds shall be observed. No irregular, unnecessary, extravagant, excessive and unconscionable expenses shall be incurred pursuant to AO No. 6⁶ dated September 19, 2017.

Thank you and best regards.

Very truly yours,


AMENAH F. PANGANDAMAN
Secretary



¹ Consolidating and Rationalizing the Rules on the Acquisition of Government Motor Vehicles, Adopting a Centralized System of Procurement Therefor, and for Other Purposes

² Government Policy and Procedural/Documentary Requirements on the Approval/Issuance of Authority to Purchase Motor Vehicles

³ Omnibus Guidelines on the Acquisition, Use, Rental, and Replacement of Government Motor Vehicles

⁴ Supplemental Guidelines on the Acquisition, Use, Rental, and Replacement of Government Motor Vehicles

⁵ Directing the Continued Adoption of Austerity Measures in the Government

⁶ Repealing Administrative Order No. 103 (s. 2024) and for Other Purposes